

Managing Club Finances

Purpose: Enhance performance of carrying out club financial duties

Objectives: This workshop will provide tips, tools and best practices on:

- Fee collection and other income-related items
- Development of proper forms
- Disbursement for expenses
- Budget management techniques
- Monitoring and reporting of financial status to club Board and FAWCO

Benefits: Participation in this workshop will help you to:

- Manage and report on club financials in a meaningful manner
- Prepare effective budgets
- Streamline reports for effective and productive analysis
- Have adequate controls in place for receiving and disbursing funds
- How to transition from one Treasurer to another